

Information on Communications Alliance Working Committees



WC125: Emergency Calling – Network and Device Testing Working Committee

Please note: EXPRESSIONS OF INTEREST FOR THIS WORKING COMMITTEE MUST BE RECEIVED BY 5.00PM, Thursday 14th November 2024.

Due to the need to progress these matters quickly, late applications may not be accepted and extensions may not be granted.

1 About Communications Alliance

Communications Alliance is the primary telecommunications industry body in Australia. Its membership is drawn from a wide cross-section of the communications industry, including carriers, carriage and internet service providers, content providers, search engines, equipment vendors, IT companies, consultants and business groups.

Its vision is to provide a unified voice for the telecommunications industry and to lead it into the next generation of converging networks, technologies and services. The prime mission of Communications Alliance is to promote the growth of the Australian communications industry and the protection of consumer interests by fostering the highest standards of business ethics and behaviour through industry self-governance.

For more details about Communications Alliance, see <http://www.commsalliance.com.au>.

2 Communications Alliance Working Committees

Each Communications Alliance Working Committee is directly responsible for the content of specific work assigned to it, such as the drafting of Standards, Industry Codes and Guidelines. Working Committees are established to perform an area of work identified by the relevant Reference Panel or Advisory Group.

Working Committees will meet regularly and are required to provide progress reports. Members would be expected to contribute substantial time outside formal Working Committee meetings.

Working Committees are established for the duration of a specific task and are disbanded once the task is completed. Members are selected to provide effective representation of the industry and community sectors relevant to the Committee's subject area. For example, a Customer Equipment Standard can only deal with issues pertaining to sections of the industry which have the opportunity to input into its development.

3 Terms of Reference of the WC125 : Emergency Calling – network and Device Testing Working Committee

The **WC125 : Emergency Calling – network and Device Testing Working Committee** has been established to perform an area of work identified by the **Operations Reference Panel** Reference Panel (ORP).

The Working Committee's role is to prepare the content of the Industry Code that:

- See attached WC125 Terms of Reference_draft

The project milestones of the Working Committee are:

| Milestone | Targets |
|---------------------------------|--|
| Approval to start | |
| First WC meeting | 15 th November 2024 1:30pm – 3:00pm |
| Drafting Phase 1 | 22 nd November 2024 1:30pm – 3:00pm |
| Drafting Phase 2 | 29 th November 2024 1:30pm – 3:00pm |
| Drafting Phase 3 | 5 th December 2024 1:30pm – 3:00pm |
| etc | 13 th December 2024 1:30pm – 3:00pm |
| Public Comment Draft | |
| Public comment start | 18 th December 2024 |
| Public comment close | 19 th January 2025 |
| Resolution of public comments | |
| Ballot Draft | 27 th January 2025 |
| Ballot start | 27 th January 2025 |
| Ballot close | 28 th January 2025 |
| Approval for publication | |
| Publication | 29/30 th January 2025 |
| Submission to ACMA | 31 st January 2025 |
| ACMA registration/making | |

4 Membership of the WC125 Emergency Calling – Network and Device Testing Working Committee

WC125 - Working Committee members will be selected to ensure adequate representation of industry and consumer interests. Members need not be members of Communications Alliance and may include representatives from regulatory bodies.

Membership will be assessed on the basis of achieving/ensuring appropriate and balanced representation of interested, affected sectors. In the interests of achieving a workable sized committee, the lodging of an Expression of Interest

does not guarantee membership on the **WC125 Emergency Calling – Network and Device Testing** Working Committee.

Membership of Communications Alliance Working Committees is restricted to one voting member per organisation. Additional members from an organisation are able to nominate as participating members. Unlike voting members, participating members will not be eligible to participate in any vote in the Working Committee, unless authorised by the voting member in their absence.

The Working Committee constituency by sector is:

| Sector |
|---|
| Mobile Network Operator (Carrier) (3) |
| Equipment Supplier (4) |
| Testing (2) |
| Government (non-voting – invitation as required). |
| Regulator (non-voting – invitation as required). |

5 Role of Working Committee Members

Members of the **WC125 Emergency Calling – Network and Device Testing** Working Committee are required to:

- participate in Working Committee meetings;
- where possible, ensure that an 'alternate' representative from your organisation is able to attend meetings in your absence;
- contribute to the content development and drafting of the proposed C674: **TBA** Industry Code;
- assist in the preparation of project reports, where necessary;
- assist with the public review process of the proposed draft C674: **TBA** Industry Code; and
- vote on the publication on the completion of the content development at the end of the project.

6 Consumer/Community Representative Travel Costs

Communications Alliance will consider on a case by case basis the payment of travel costs associated with the attendance of consumer/community representatives at Working Committee meetings. Wherever possible, meetings will be held by teleconference and other electronic means.

7 Expressions of Interest

Please note:

If you have previously been nominated for the **WC125 Emergency Calling – Network and Device Testing** Working Committee through a consumer organisation, you need not lodge an Expression of Interest.

Expressions of Interest for Working Committee membership must include:

- Statement of relevant experience, why you are interested in participating in the Working Committee and which group you are representing (if any);

- Brief resume outlining your experience; and
- Completed and signed nomination form.

Expressions of Interest for the **WC125 Emergency Calling – Network and Device Testing** Working Committee should be lodged, preferably by email, with:

Craig Purdon Project Manager, on
e-mail c.purdon@commsalliance.com.au

Alternatively, Expressions of Interest can be forwarded to:

WC125 Emergency Calling – Network and Device Testing
COMMUNICATIONS ALLIANCE
PO Box 444
Milsons Point NSW 1565

Queries can be directed to the Project Manager by email or alternatively via:
telephone (02) 9959 9111.

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